



COMPUTER, INTERNET AND TECHNOLOGY ACCEPTABLE USE POLICY

NAME OF STUDENT _____

Purpose

In order to enhance student learning and the overall educational experience Archbishop Carney Regional Secondary School provides all students with access to computers and technology. The purpose of this policy is to govern student use of these resources. Student access to the computer network, Internet and any other school technology resource is a privilege, not a right.

Student Responsibilities

All students are expected to abide by general rules when using any computer in the school. These include but are not limited to the following:

- Student computer use within the school at all times should be used only for research, homework and other educational purposes. Responsible use of web-based resources is mandatory at all times.
- Students are only to be logged in using their own account and must not allow others to use their account or let others know their passwords. Students must also ensure they log off before leaving a computer.
- Only one person per computer.
- Students will not engage in any illegal, fraudulent or malicious activities.
- Student's will not view, send, print or store any text or graphics that may be considered pornographic, offensive, obscene, threatening, harassing, inappropriate or defamatory.
- Appropriate language in online communication is expected at all times just as it is within the school.
- Students may not access:
 - ~ Messenger or any form of instant messenger or chat room.
 - ~ Facebook, MySpace or any personal online communities.
 - ~ YouTube or any website with streaming video or audio, without prior approval. Among other things it greatly reduces the bandwidth and slows the network down within the school.
 - ~ Any game site unless authorized by the IT teacher and accessed in the IT classroom.
- Students will not vandalize any of the computer equipment in the school. This includes making configuration changes to the workstations, software, or network devices, or unplugging or moving hardware. Vandalism also includes the tampering or obstruction of Carney's system as well as the uploading or creation of computer viruses or malware.
- Students will not attempt to access blocked websites or tamper with, violate, or attempt to violate the security or operation of Carney's systems.
- Student's will not duplicate, store or transmit copyrighted material that violates Canadian copyright laws.
- Student's may not download or install software.
- Students must limit storage in home folders to their personal academic files. MP3 files or videos or any other non-educational files should not be downloaded or stored on the schools server.
- Students shall not use the computers while access privileges are suspended or revoked.

General Terms

Failure to adhere to the above rules may result in temporary or even permanent loss of network privileges, disciplinary action, and or referral to appropriate law enforcement officials if necessary. The students may also be responsible for repair or replacement costs of the equipment.

The school reserves the right to update these rules at any given time to reflect current technology. Please refer to the following link for current updates on our website at www.acrss.org. Updates will also be announced and posted in the library and computer labs.

Students will not be given a computer access account if this document is not signed and turned in to the office.

Any student not using the computer for academic use may be asked to log off and may not be permitted computer access for the rest of the day.

Privacy

Students must acknowledge that they have no expectation of privacy while using any computer within the school and must never assume that their personal electronic communications are private. Network Administrators have access to all files on the system including student home directories, web folders and email. It should be understood that the Designated Staff have the capability of remotely monitoring any student accessible work station located within the school. In addition, activity and usage logs are automatically created and may be reviewed.

Student and Parent/Guardian Agreements

The signatures below indicate that the parties have carefully read and understood the significance of the terms and conditions and agree to abide by them.

STUDENT CONTRACT

I certify that I have carefully read the ACRSS Computer, Internet and Technology Acceptable Use Policy. I fully understand the above terms and conditions and agree to follow them. I understand that if I violate any of the above conditions that I may lose my computer account and may also face other disciplinary action. I agree to use the computers and Internet for academic use only and also agree to report any misuse of the Technology to the IT Teacher, the Librarian, Principal or Vice-Principal. I will use the school's technology at my own risk and hereby release the school from any claims arising from my misuse of these services. I am also aware that these terms and conditions can change at any time and that it is my responsibility to check the school website for any updates.

Student Name (please print): _____

Student Signature: _____ **Date:** _____

PARENT/GUARDIAN CONTRACT

As the parent/guardian of _____ I certify that I have read and discussed this Acceptable Use Policy with my child/ward. I know of the potential dangers of the Internet and realize that my child uses it at their own risk. I will not hold the school accountable for any material obtained on the network and I hereby release the school from any claim arising from my child's use of the Internet at school. I understand that if my child does not follow the terms and conditions of the Acceptable Use Policy that they may lose access privileges or face disciplinary action; and that if a criminal offence has been committed the matter may be turned over to the proper authorities. I understand that my child is responsible for repair or replacement cost of any equipment they have damaged. By signing this contract I give my consent to the school to issue a computer account to my child and understand that my child can access the Internet with it.

Parent/Guardian Name (please print): _____

Parent/Guardian Signature: _____ **Date:** _____

This contract will be in place for the duration that the student attends Archbishop Carney Regional Secondary School.